

**Report on the Computer Application Course conducted by IQAC, JDSG College,
Bokakhat**

Computer Education- A Skilled Based Course

The Internal Quality Assurance Cell of the college has been conducting a Course on Computer Application for the degree students of the college since 2018. Later on, from 2021, the Course is being conducted in collaboration with AISECT, a National Level Institute of Skill Development, Bokakhat Branch. The Course is now being offered for the duration of 6 months and 12 months catering to the demand of the learners.

Coordinators of the Course:

1. Sri Chiranjib Dahal, Asstt. Prof. Dept. of History
2. Dr. Bichitra Hira , Asstt. Prof. Dept. of Economics
3. Dr. Jayanta Das, Associate Prof. Dept. of English

Justification of the Course:

- i. The specified course has 100% job guarantee as per the demand from many establishments running businesses nearby the great Tourism & Hospitality Industry (Kaziranga National Park), and other many businesses, especially requiring GST personals nearby the areas.
- ii. The College has a suitable infrastructure for supporting the course. It has a satisfactory computer lab containing 40 computers till to date and a comfortable network facility namely Leased-Line.
- iii. It helps many students especially coming from the poor families, who may not be in a position to pay for such kind of course at the market prevailing rate. Because, the college has offered this course to students of the college at a much lower rate (almost half) than the market prevailing rate of the same course at outside.
- iv. This course would build the career of the students of the college through enhancing their skills. With such skills, they could grasp the demand for

computer skilled persons in now a day emerging businesses both in online and off-line modes.

- v. This course is time convenience, as it helps the students to derive the same within the period of their under-graduate course.

Objectives of the course-

- i. To develop the skill of the students
- ii. To help the students in employment
- iii. To help students in the learning through ICT

Outcome of the Course:

- i. The 2018 batch of learners got their diploma in 2019.
- ii. In the first batch after the collaboration of AISECT, a total of 28 learners enrolled for the program and all of them successfully completed the course.
- iii. In 2022, a total of 35 learners enrolled for the program. The course is going on at present and will be completed by December, 2023.
- iv. Most of the learners completing the course are found to be employed mainly in the nearby the tourism and hospitality industry (Kaziranga National Park), in several private sector undertakings as GST personals and Online Business operators in the nearby areas with handsome salaries.

The list of learners of the first batch is enclosed herewith.



OFFICE OF THE PRINCIPAL
J.D.S.G. COLLEGE, BOKAKHAT

(JOGANANDA DEVA SATRADHIKAR GOSWAMI COLLEGE)

(NAAC ACCREDITED WITH 'B' GRADE)

P. O. BOKAKHAT-785612 - DIST. -GOLAGHAT(ASSAM)

Website : www.jdsgcollege.edu.in, E-Mail - jdsgcollegelibrary@gmail.com

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99544-51703(M)

Ref. No. JDSGC/2022/

Date : / / 2022

From : DR. JAYANTA GOGOI, M.Com, L.L.B, Ph.D.
Principal, J.D.S.G. College, Bokakhat

List of students enrolled in Add on Course in Computer Application
Session 2021-22

SL NO	NAME	REGISTRATION NO
1	ANJONA PEGU	Q-3-01-0506-A754936-0002
2	DIPSHIKHA BORDOLOI	Q-3-01-0506-A754936-0004
3	JYOTISHMITA DOLEY	Q-3-01-0506-A754936-00010
4	MOROMI DOLEY	Q-3-01-0506-A754936-00017
5	MULAGAVORU DOLEY	Q-3-01-0506-A754936-00018
6	RASHMI BORAH	Q-3-01-0506-A754936-00026
7	SATYAJIT NATH	Q-3-01-0506-A754936-00029
8	SUMNATH GOGOI	Q-3-01-0506-A754936-00030
9	RITWICK PARASAR	Q-3-01-0506-A754936-00035
10	HIMADRI SAIKIA	Q-3-01-0506-A754936-0007
11	JYJITA DOLEY	Q-3-01-0506-A754936-00033
12	MANISHA CHETRY	Q-3-01-0506-A754936-00013
13	MOMITA KATHARPI	Q-3-01-0506-A754936-00016
14	ANJANA PEGU	Q-3-01-0506-A754936-0003
15	UEBOSHI DOLEY	Q-3-01-0506-A754936-00034
16	NIHARIKA BORAH	Q-3-01-0506-A754936-00020
17	NIRALA CHINTE	Q-3-01-0506-A754936-00021
18	PHAGUNI DOLEY	Q-3-01-0506-A754936-00038
19	POMPITA SEN	Q-3-01-0506-A754936-00023
20	PRANTIKA BAHEK	Q-3-01-0506-A754936-00024
21	PRIYANKA SAIKIA	Q-3-01-0506-A754936-00025
22	RAHUL JAISWAL	Q-3-01-0506-A754936-00036
23	SUNDHAN KAMAN	Q-3-01-0506-A754936-00032
24	NAMITA DOLEY	Q-3-01-0506-A754936-00022
25	MANSHI NIMODIA	Q-3-01-0506-A754936-00014
26	KANU PEGU	Q-3-01-0506-A754936-00011
27	NAYANMONI doley	Q-3-01-0506-A754936-00019
28	GOUTAM BORAH	Q-3-01-0506-A754936-0006


(Dr. J. Gogoi)
Principal
J.D.S.G. College
Principal & Secretary
J. D. S. G. COLLEGE
BOKAKHAT

Coordinators

Dr. Jayanta Das

Dr. Bichitra Hira

C1W-284

Report of the Course for 2021-22



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No. JDSGC/.....

Date : 05/06/2022

**Report
On
Computer Education- A Skilled based Course
Organized
By
IQAC, J.D.S.G. College, Bokakhat in Collaboration with AISECT, an Institute of Skill
Development, Bokakhat.**

The IQAC, J.D.S.G.College, Bokakhat inaugurated a skilled based course on Computer Education for the degree students of the college on the 24th November, 2021 in collaboration with AISECT, an Institute of Skill Development, Bokakhat. Mrs. Marylin Handique of AISECT, Bokakhat was the instructor of this course. Dr. Jayanta Das, Associate Professor, Dept. of English and Dr. Bichitra Hira, Assistant Professor, Dept. of Economics of this college assisted as joint convenors in this course. In this course, a total of 28 students took admission and all of them (100%) successfully completed the course. With a celebration of the ending of the course, the students were awarded with the passed certificate of the course. The list of the pass- out students has been enclosed along with the report.

Dr. Jayanta Gogoi,
Principal,
J.D.S.G.College,
Bokakhat,

Dr. Jayanta Das,
Convenor,
Computer Education Course,
& Coordinator, IQAC
J.D.S.G.College, Bokakhat

Dr. Bichitra Hira
Joint Convenor,
Computer Education Course,
& Assistant Coordinator, IQAC
J.D.S.G.College, Bokakhat



राज्य असम ASSAM

27AA 236946

MEMORANDUM OF UNDERSTANDING

THIS MEMORANDUM OF UNDERSTANDING with respect to Computer Training at JDSG College, Bokakhat, Golaghat, Assam is made on this 09th Day of December, 2021

BETWEEN

Dr. Jayanta Gogoi, Principal & Secretary, JDSG College, Bokakhat, Dist. Golaghat, Assam (hereinafter called 1st Party) of ONE PART.

AND

AISECT SKILL MISSION having its Head Office at Scope Campus, NH-12, Bhaironpur, near Misrod, Hosangabad Road, Bhopal-462047, Madhya Pradesh, represented by its Authorised Signatory Smti Marylina Handique, Centre Manager, AISECT SKILL DEVELOPMENT CENTRE, located at 2nd Floor, Punjab National Bank Building, Bokakhat, Golaghat, Assam (hereinafter called the 2nd Party) of the OTHER PART

NOW THIS DEED WITNESSETH AS FOLLOWS:

1. That the agreement is effective from 1st November, 2021 to till date to be specified as per discussion later on or at least to that point of time when the first batch of students complete their course and get their certificates.
2. The 1st Party is represented by its authorised signatory, namely, Dr. Jayanta Gogoi, Principal & Secretary cum Chairperson, Internal Quality Assurance Cell, JDSG College, Bokakhat, Golaghat, Assam.

Contd...p/3

Principal & Secretary
I. D. S. G. POLICE STATION
BOKAKHAT

Jayanta Das
1-Nov-2019

3. In pursuance to notice/advertisement in local media by the 1st Party, the 2nd Party has expressed interest to conduct a Six-Months' Certificate Course in Computer Applications abiding by the terms and conditions detailed in the said notice/advertisement in the college campus under joint certification with the 1st Party which has been mutually agreed upon.
4. The abovementioned joint certificate to the students who successfully complete the course will be signed, among others, by the authorised signatory of the 1st and 2nd party along with Dr. Jayanta Das, Coordinator, Internal Quality Assurance Cell of JDSG College, Bokakhat.
5. The course will be available to bona-fide students of the college, preferably from the Degree Classes who apply for the course in prescribed format as devised by the 1st Party.
6. The 2nd Party will provide the course curriculum, contents and well-qualified faculty as per UGC Norms for effective implementation of the course.
7. The 1st Party will provide the requisite infrastructure for the course with the condition that the 2nd Party shall judiciously use the resources with reasonable care.
8. The evaluation will be done by the 2nd Party with competent faculty in a transparent manner with a provision for the 1st Party to have a say in disputed matters.
9. The fee will be collected by the 2nd Party as per the upper ceiling quoted in their application pursuant to the Expression of Interest, i.e., Rs. 2500/- per student within a period of 06 (six) months the receipt of which will be signed jointly by the authorised signatory of the 2nd Party and the Coordinator, IQAC, JDSG College, Bokakhat. The amount collected by the 1st Party so far will be transferred to the 2nd Party immediately.
10. The certificate will be awarded to eligible students only on completion of course and on payment of the entire due amount.
11. The course will be taken on a regular basis except on College Holidays and on Sundays. The timing must be such that it does not hamper regular college classes and are invariably completed by 3.30 so that even girl students can reach home before dusk.
12. Time schedules of classes will be made available to all students for an entire week a copy of which must be shared with the IQAC Coordinator. If the condition of Clause 11 above and 12 are not abided by, classes can be suspended by the 1st Party without assigning any reason thereof, keeping especially in view the safety and security of the girl students.
13. Both the parties reserve the right to call off this agreement with a prior notice of 30 (thirty) working days.
14. If this agreement is called off in any eventuality, both the parties must ensure that there is not any batch of students with incomplete course, certificate or evaluation.

15. The number of batches and students to be trained has to be mutually agreed on and has to be notified by the 1st Party.
16. The 2nd Party, while reserving its right to include or exclude any faculty, has to invariably ensure that the details of Academic Qualification of all faculties must be as per Clause 6 above and such details must be shared with the IQAC Coordinator.
17. The 2nd Party will provide a certified copy of the Course Content to the IQAC Coordinator immediately. Any updation or addition or exclusion to the course contents must be done only with the mutual consent of both the parties.
18. The batches, once initiated, should end within the stipulated time and absence of students for indefinite or unannounced times will not be entertained. Both parties will implement it in letter and spirit.

Witness

1. D. S. G. College
09/12/21
2. Bickitha Hira
09/12/21

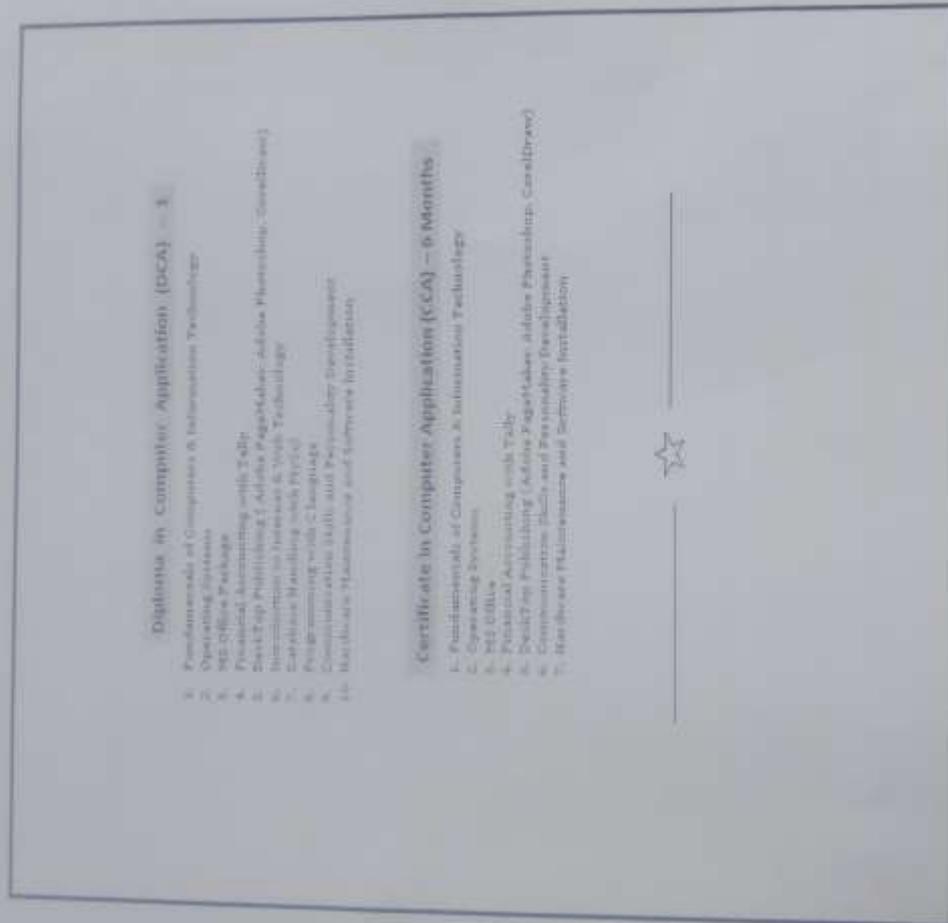
Jayanti Gupta

1st Party
Principal & Secretary
I. D. S. G. COLLEGE
BDKAKHAT

Kanika Hira 09/12/21

2nd Party





(Syllabus of the ongoing Computer Course)

(Dr. Jayanta Gogoi)
Principal

Principal & Secretary
J. D. S. G. College
Bokakhat

(Syllabus of the ongoing Computer Course)

(Dr. Jayanta Gogoi)
Principal

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Ref. No.JDSGC/2023

Date:19/12/2022

From : DR. JAYANTA GOGOI, M.Com, LLB, Ph.D.
Principal, J.D.S.G. College, Bokakhat

One Month Athletics Coaching Camp held at JDSG College, from 20.11.2022 to 19.12.2022

A month-long Athletics Coaching Camp was organized by the Athletics Cell of JDSG College, in collaboration with the Bokakhat District Sports Association (BDSA), Bokakakhat, from 20.11.2022 to 19.12.2022. The said coaching was imparted by Smti. Sansita Dowarah, a NIS Certified Athletics Coach under Directorate of Sports & Youth Welfare, Assam. In the said training programme 83 nos. of students/ aspiring athletes from various schools in the locality J.D.S.G. College and Kamargaon College took part.

Snapshots from the month long Athletics Coaching Camp at JDSG College, Bokakhat below:



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Date:27/02/2023

From : DR. JAYANTA GOGOI, M.Com, LLB, Ph.D.
Principal, J.D.S.G. College, Bokakhat

One Day Workshop on Career Counselling And Inter Personal Skills Development Conducted at JDSG College, Bokakhat

A "Career Counselling And Inter Personal Skills Development" workshop was organised on 27th February 2023, by IQAC & Career Counselling Cell, JDSG College Bokakhat, in association with The Youth Mind. Miss Meghna Kaushik, Career Counsellor & Soft Skills Trainer, associated with NSS Cell, Gauhati University, conducted a special session basics of Soft Skills and Kinesics Communication for the UG students of the college. Around 80 students had attended the session.



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Report on Interactive session with Pratidhani Folk Band Assam

An Interactive session with Pratidhani Folk Band, Assam was organized by I.Q.A.C and Career Counselling Cell, J.D.S.G College, Bokakhat Assam on 16th May 2023. Pratidhani Folk Band is a popular band in Assam promoting folk music and culture of the region in national and global platforms. The team leader of the band Mr. Siranjib Kashyap was felicitated by the members of Career Counselling Cell, J.D.S.G. College. During his interaction, Mr. Kaishyap emphasised on following the dreams and passion by the young mind of the nation. A large number of students were present during the sessions. Besides, 15 members of the band were also present and shared their views with the student's participants. The session was graced with the presence of honorable, Principal, J.D.S.G College, Vice-Principal, J.D.S.G College, HoD of the different departments, faculty members and students. There were 55 participant attending the session.

(Dr. J. Gogoi)

Principal

J.D.S.G College, Bokakhat

Principal & Secretary
J.D.S.G. COLLEGE
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Image1: Mr. Sirnajib Kashyap interacting with the students

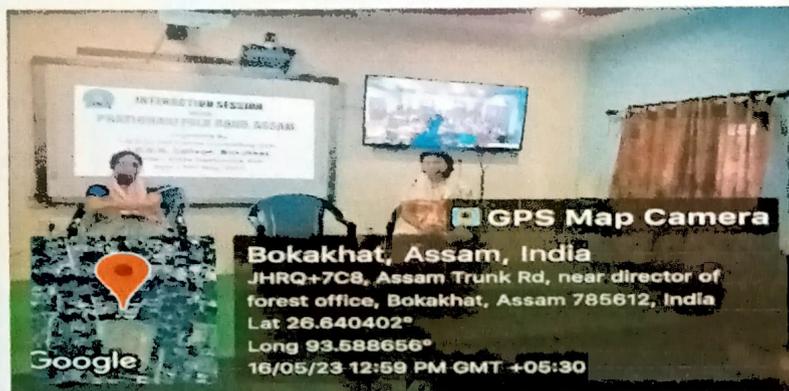
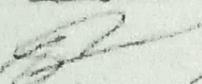


Image 2: Participants of the interactive session



Principal & Secretary
J.D.S.G. COLLEGE
BOKAKHAT

Signatures

- 1 
- 2 Dipati Rajkumari
- 3 Rijoy Sarma 16/5/2023
- 4 Manjul Brahma
- 5 Hrishikesh Mahanta
- 6 Barbie Handique
- 7 Purnam Parash Bryan
- 8 Santanu Kaushik Hazarika
- 9 Aljurn Barua
- 10 Jyotishman Das
- 11 Sri. Mukta Ranjan Achar (Senapala)
12. Baranjit Barua
- 13 Dibanglu Das
- 14 Biju Baro
- 15 Riki Handique
- 16 Fatmeh Das
- 17 Anushtab Jaiswal
- 18 Kunal Agarwalla
- 19 Krishna Jeshi
- 20 Himakshi Dutta
- 21 Liza Rajkhowa
- 22 Ankur Kumar Das
- 23 Aditya Raj Saitia
- 24 Akash Dey
- 25 Puja Dey
- 26 Basanti Das
- 27 Sneha Dhar
- 28 Anish Prasad
- 29 Pijush Choudra
- 30 Shalunha Das
- 31 Sahil Ahmad
- 32 Sumit Routia
- 33 Aniket Rakti
- 34 Bishal Boudri
- 35 Bibek Joren
- 36 Rongam Das

37/Rehnuma Begum

38 Ranu Tanti

39 Jyotsna Ghose

40 Ganga Murmu

41 Lucky Das

42 Dev Tanti

43 Kunjalata Dutta

44 Payel Thakur

45 Jitashree Borah

46 Archana Rout

47 Sneha Jaiswal.

48 Anjuma Begum.

49 Shon moru Gowala

50 Bhumnika Baraik

51 Karina Sautal

52 Puspa Sautal

53 Saraswati Debi

54. Gouri Rajwade

55 Chiranjit Das

56 Dr. B. J. Kalita

57

58

59

60

Principal & Secretary
J.D.S.G. COLLEGE
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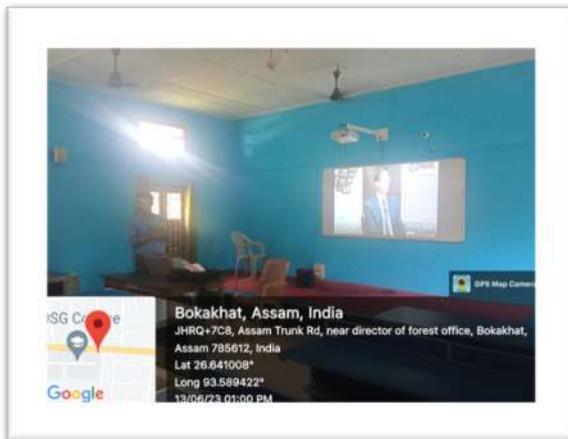
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Date:15/06/2023

From : DR. JAYANTA GOGOI, M.Com, LLB, Ph.D.
Principal, J.D.S.G. College, Bokakhat

**SPECIAL CLASS ON TELEPHONE & INTERVIEW SKILLS CONDUCTED AT JDSG
COLLEGE BOKAKHAT 2023**

A special class was conducted on "Telephone & Interview Skills", on 13th June 2023, in order to impart the knowledge soft skills to the students enrolled in the Spoken English (Add-On) Course for the session 2022-23. The session was conducted by Dr. Arfan Hussain, Assistant Professor, Kaziranga Model College, Kaziranga. Around 22 students benefited from the said session.





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