



Yearly Status Report - 2019-2020

Part A

Data of the Institution

Part A	
Data of the Institution	
1. Name of the Institution	JOGANANDA DEVA SATRADHIKAR GOSWAMI (J.D.S.G.) COLLEGE
Name of the head of the Institution	Dr. Jayanta Gogoi
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	03776268082
Mobile no.	9954451703
Registered Email	JDSGCOLLEGELIBRARY@GMAIL.COM
Alternate Email	gogoi.jayanta@yahoo.com
Address	PO BOKAKHAT, DIST. GOLAGHAT, ASSAM, 785612
City/Town	Bokakhat
State/UT	Assam
Pincode	785612

2. Institutional Status																			
Affiliated / Constituent			Affiliated																
Type of Institution			Co-education																
Location			Rural																
Financial Status			state																
Name of the IQAC co-ordinator/Director			Dr. Jayanta Das																
Phone no/Alternate Phone no.			03776268082																
Mobile no.			7002328540																
Registered Email			jayantadas170@gmail.com																
Alternate Email			jayanta_bkt@yahoo.com																
3. Website Address																			
Web-link of the AQAR: (Previous Academic Year)			https://jdsgcollege.edu.in/wp-content/uploads/2020/07/JDSGCL_AOAR_AOAR-2016-17.pdf																
4. Whether Academic Calendar prepared during the year			Yes																
if yes,whether it is uploaded in the institutional website: Weblink :			http://jdsgcollege.edu.in/academic_calendar_for_colleges/																
5. Accrediation Details																			
<table border="1"> <tr> <th rowspan="2">Cycle</th> <th rowspan="2">Grade</th> <th rowspan="2">CGPA</th> <th rowspan="2">Year of Accrediation</th> <th colspan="2">Validity</th> </tr> <tr> <th>Period From</th> <th>Period To</th> </tr> <tr> <td>3</td> <td>B</td> <td>2.11</td> <td>2019</td> <td>18-Oct-2019</td> <td>17-Oct-2024</td> </tr> </table>						Cycle	Grade	CGPA	Year of Accrediation	Validity		Period From	Period To	3	B	2.11	2019	18-Oct-2019	17-Oct-2024
Cycle	Grade	CGPA	Year of Accrediation	Validity															
				Period From	Period To														
3	B	2.11	2019	18-Oct-2019	17-Oct-2024														
6. Date of Establishment of IQAC			24-Jul-2003																
7. Internal Quality Assurance System																			
<table border="1"> <tr> <th colspan="3">Quality initiatives by IQAC during the year for promoting quality culture</th> </tr> <tr> <th>Item /Title of the quality initiative by IQAC</th> <th>Date & Duration</th> <th>Number of participants/ beneficiaries</th> </tr> <tr> <td> </td> <td> </td> <td> </td> </tr> </table>						Quality initiatives by IQAC during the year for promoting quality culture			Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries								
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Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries																	

The IIQA and the SSR was submitted to NAAC and the Ho	12-Sep-2019 2	1500
Organised a Gender Sensitization Programme for the Girl students of the College where Ms. Amritpriya Kakoti, Advocate, Gauhati High Court was present to create awareness about various issues of Gender Sensitization	07-Sep-2019 1	200
A program on International Mothers Language Day was observed on 21st February, 2019 by IQAC JDSG College in collaboration with the Assamese Department of the college	21-Feb-2019 1	300
Organised a program for creating awareness among College students and people of the neighbouring areas about COVID-19 and the measures to be taken by the people	16-Mar-2020 1	300
Organised a Workshop on the Revised Accreditation Framework on NAAC for the staff	07-Aug-2019 1	50
Organised a Two Days	23-Jan-2020 2	300
Organised a National Seminar in the auspices of the Departments of History and Education of the College on Prospects and Challenges in the Development of Higher Education in North East India: The New Education Policy Perspective on September 27-28, 201	27-Sep-2019 2	100
Organised an Interactive Programme with Mr. P. Sivakumar, Director, Kaziranga National Park on Bio-Diversity Conservation, Tourism Development and the Role and Prospects for the Graduates from the College	07-Sep-2019 1	100

Arranged for participation of two teachers, namely, Dr. Jayanta Das and Mr. Mintu Tokbi in the Three Days	08-Aug-2019 3	2
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L::asset('/','public').'/public/index.php/admin/get_file?file_path='.encrypt('Postacc/Special_Status/'. \$instdata->upload_special_status))}

[View Uploaded File](#)

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
JDSG COLLEGE	NATIONAL LEVEL SEMINAR	ICSSR	2019 2	45000

[View Uploaded File](#)

9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View Link](#)

10. Number of IQAC meetings held during the year :

1

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View Uploaded File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

The contributions made by IQAC have been included in the uploaded file.

[View Uploaded File](#)

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Plan of action has been included in the	Outcomes of the plans of action have

uploaded file.	been included in the uploaded file.				
View Uploaded File					
14. Whether AQAR was placed before statutory body ?	Yes				
<table border="1" style="width: 100%;"> <tr> <th style="width: 50%;">Name of Statutory Body</th> <th style="width: 50%;">Meeting Date</th> </tr> <tr> <td>Governing Body, JDSG College</td> <td>29-Sep-2020</td> </tr> </table>		Name of Statutory Body	Meeting Date	Governing Body, JDSG College	29-Sep-2020
Name of Statutory Body	Meeting Date				
Governing Body, JDSG College	29-Sep-2020				
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	Yes				
Date of Visit	12-Sep-2019				
16. Whether institutional data submitted to AISHE:	No				
17. Does the Institution have Management Information System ?	No				

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The college adheres to the Academic Calendar prepared and circulated by Dibrugarh University to which it is affiliated and strictly abides by the timeline in academic transactions. Classes are taken as per Class routine prepared by it. Course/Lesson plan is also prepared by individual teachers. The college, however, makes some changes to the Academic Calendar to include some activities and events prepared by the IQAC/Teaching Departments. Sessional Examinations are held as per schedule of the Academic Calendar about which the students are intimated well ahead of time. The said Academic Calendars are also uploaded to the college website so that all stakeholders are made aware of the schedules. Semester-end examinations are held as per Examination Programme prepared by the Controller of Examinations Dibrugarh University which is uploaded to College website and also displayed in the College Notice Boards as well as in the Departmental Notice Boards. The marks secured by students in the sessional examinations are displayed in the Departmental Notice Boards. Likewise, the marks of the Internal Assessment are also displayed in the said Notice Boards. Students are provided with an window to lodge their grievances, if any, pertaining to the marks awarded in the SEs and IAs. To monitor the curricular delivery system as per the Academic Calendar, periodic meetings with the Head of the Teaching Departments are organised. Besides, staff meetings are also organised at regular intervals to review the delivery mechanism, results and progression of students. Feedback is taken from faculty members and students relating to various aspects of the curriculum planning and implementation. Feedback received from students as regards curriculum implementation is taken and analysed as of paramount importance. To make parents/guardians aware about various aspects of curriculum planning and

implementation, frequent contacts are made with them so that they may play a pivotal role in the progress of their sons/daughters/wards. Each year at the beginning of the session, a discipline in the curriculum delivery process is maintained by first preparing a proper class arrangement system. The classes are arranged keeping in view the credit point system and hence the no. of classes are distributed accordingly based on the weightage each paper carries. Class notes as well as reading materials were provided to student by the faculty members of the institution both through online and offline means. Classes on ICT modes are also taken by our teachers from time to time. Teachers Exchange Programs as well as Alumni meets are also arranged from time to time in order to motivate the students. Further parent teachers meet are also arranged to inform the parents about the progress of their wards.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
No Data Entered/Not Applicable !!!					

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	CBCS	01/08/2019
BCom	CBCS	01/08/2019

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Value Education	09/04/2016	39
Three Months Computer Certificate Course	20/06/2019	26
Spoken English	25/10/2019	20
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	Department of Education for Honours students	12

BA	Skilled Based Course of Travel and Tourism Management	222
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained
The feedback received from students, teachers, alumni and parents are analysed by a Committee constituted with the basic purpose of analysing such feedback and to suggest ameliorative measures. The analytical reports culled from such feedback is placed first before the Principal and HoDs and then before staff meeting. Inputs are solicited from all concerned so that definitive and concrete measures for correction can be undertaken. In case feedback received from students pertaining a curriculum planning, implementation, examination, internal evaluation, facilities and amenities provided, etc is found to be very poor, student representatives are consulted in the IQAC meets and they are intimated about the new measures initiated to address those concerning issues.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BCom	Accounting and Finance, Marketing, Banking and Insurance	150	76	55
BA	Honours in Assamese, English, Political Science, Education, History, Economics, Philosophy	357	529	357
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled	Number of students enrolled	Number of fulltime teachers	Number of fulltime teachers	Number of teachers
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	in the institution (UG)	in the institution (PG)	available in the institution teaching only UG courses	available in the institution teaching only PG courses	teaching both UG and PG courses
2019	1055	0	39	0	39

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
39	1	57	9	9	3

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Yes, students mentoring system has been in place from 2016-17. But after the NAAC Peer Team visit in 2019 in the month of September, most of the times were spent in conducting SEs and Terminal/HS Final Examination in February, 2020. Unfortunately in March, 2020 Lockdown was declared due to Covid19 and the mentoring system could not be pursued as usual. However, the college took all possible measures to counsel the students virtually during this time by conducting Google Meets etc on topics like Stress and Anxiety Control, Mental Health, etc. The mentoring system has now been streamlined again and the report will be reflected in the AQAR of 2020-21 onwards.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1055	39	1 : 27

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
4	4	4	4	2

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
No Data Entered/Not Applicable !!!			
No file uploaded.			

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination

BCom	B.Com	1st semester	06/12/2019	13/03/2020
BA	B.A.	1st semester	06/12/2019	13/03/2020
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

As a reformative measure for the CIEs, it has been decided that the evaluated answer-scripts of the students of the sessional examinations with critical comments on them shall be returned to the students so that they can have an idea as to how to improve on the answers. Besides, they are asked to get signatures of their parents/guardians so that they too can be in the knowing as regards the performance of their sons/daughters/wards performance. Besides, the students are provided with a window to lodge complaints/grievances etc, if any, in cases where they are not satisfied with the marks/credits awarded in the CIEs. The grievances, if received, are meant to be placed before the HoDs of the concerned subjects/departments as well as before the Grievance Redressal Committee. Students are also provided an opportunity to write detailed feedback on the curricula in the format provided for Students Satisfaction Survey where they can give their opinions/suggestions to improve on the system of the CIEs.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Academic Calendar is prepared by the affiliating University, namely, Dibrugarh University for all important schedules like conduct of sessional examinations, filling up forms for semester-end examinations, conduct of examinations, etc. This Academic Calendar is adhered to by the College Management in all such matters. The College conducts the CIEs of which the sessional examinations are a part, as per the time-schedule provided in the Calendar.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://jdsgcollege.edu.in/wp-content/uploads/2021/12/Resolution_24_UG_CBCS_Regulations_2018_approved_by_116th_AC-1.pdf

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
Nill	BCom	Accounting and Finance, Marketing, Banking and Insurance	56	25	44.60
Nill	BA	Honours in Assamese, English, Political Science, Education, History, Economics, Philosophy	308	204	66.23

[View Uploaded File](#)

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

[The analytical report will be made available in the website soon.](#)

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Major Projects	730	The Indian Council of Social Science Research (ICSSR)	500000	350000

[View Uploaded File](#)

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Prospects and Challenges in the Development of Higher Education in North-East India: The New Education Policy Perspective	History and Education	27/09/2019

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
No Data Entered/Not Applicable !!!		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
No Data Entered/Not Applicable !!!	

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Assamese	1	Nill
National	Commerce	2	Nill
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Political Science	4
History	4
English	3
Economics	3
Commerce	5
Assamese	7
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	0	26	0	0
Presented papers	3	20	0	0
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such	Number of students participated in such
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		activities	activities
National Service Scheme Day	NSS Unit of the college	10	100
Solid waste management Survey	NSS UNIT in collaboration public health Engineering Department, Bokakhat	3	20
Fit India Plogging Run and Gandhi Jayanti	NSS Units	2	40
North East NSS Festival	Manipur University, Imphal	0	30
Online International Day of Yoga	NSS Units of the college	10	70
View File			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
No Data Entered/Not Applicable !!!			
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
No Data Entered/Not Applicable !!!				
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
faculty exchange	130	Departmental fund	3
Teacher Exchange	150	Departmental Fund	1
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
No Data Entered/Not Applicable !!!					

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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Kaliabor College, Kaliabor	06/01/2017	educational/cultural	48
University of Science and Technology, Meghalaya	26/02/2020	educational/cultural	38
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
36	36

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Others	Newly Added
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
SOUL	Fully	2.0	2009

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	21172	1140514	885	172425	22057	1312939
Reference Books	5184	2307089	65	22680	5249	2329769
e-Books	Nill	30000	0	0	0	30000
Journals	2911	163635	120	33784	3031	197419
e-Journals	Nill	35900	Nill	5900	Nill	41800
Digital Database	0	0	0	0	0	0
CD & Video	60	6000	0	0	60	6000

Others(s pecify)	217	25000	0	0	217	25000
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Co mputers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departme nts	Available Bandwid th (MBPS/ GBPS)	Others
Existin g	110	60	0	25	0	8	3	30	14
Added	5	0	0	0	0	0	5	0	0
Total	115	60	0	25	0	8	8	30	14

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

30 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilities
8.48	8.48	10	10

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Response : The college utilises funds for maintaining and developing physical, academic and support facilities like laboratory in the Department of Education, the library, field maintenance for games and sports, purchasing sports equipments/goods, purchasing computers, renovation/modification and construction of new classrooms, etc following set procedures and norms of transparency and decentralisation. The college has set up a number of committees/cells/bodies for the smooth conduct of all affairs of the college. These committees deliberate, decide and places needs/demands for all purchases/constructions/renovations in the college. Various Ad-hoc Committees to look after, supervise and suggest ways and measures for the development of

the college: 1. Disciplinary Committee: Sri Kamal Gogoi (Convenor) 2. Construction Committee: Sri SM Borah (Convenor) 3. Campus Maintenance Committee: Sri Bichitra Hira (Convenor) 4. First Aid Committee: Sri Prasanta Phukan (Convenor) 5. NSS: Sri Prasanta Phukan (Convenor) 6. Anti-Tobacco Committee: Sri Krishna Rongpi (Convenor) 7. RUSA: Sri Prasanta Phukan (Convenor) 8. Purchase Committee: Sri Prasanta Phukan (Convenor) 9. Library Committee: Sri SM Bora (Convenor) 10. Student Welfare Committee: Sri Ranjit Saikia (Convenor) 11. Gender Sensitization Complaint Committee on Sexual Harassment: Mrs.Manashi Phukan (Convenor) 12. SC/ST/OBC/MOBC CELL: Mrs.Ruli Khonikor (Convenor) 13. Students' Grievance Redressal Committee: Dr. Rubi Borah 14. Admission Committee: Dr.Bijoy Sarmah (Convenor) 15. Academic-in-charge: Sri Kamal Gogoi 16. Career Counselling and Placement Cell: Sri Prasanta Saikia 17. NCC: Sri Mintu Tokbi 18. General sports: Sri Subodh Bora The Principal (who is also the Secretay of the College) places the demands and budgetary requirements placed before him by these Committees/Cells/Bodies before the Governing Body and takes approval for the same. All related expenditure statements are placed before the Governing Body for final approval by the Principal and Secretary.

<http://jdsqcollege.edu.in/wp-content/uploads/2021/12/Criterion-4-1.pdf>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	STUDENT WELFARE SCHEME	5	11160
Financial Support from Other Sources			
a) National	ISHAN UDAY SPECIAL SCHOLARSHIP SCHEME FOR NER, POST MATRIC SCHOLARSHIP TO ST STUDENTS – ASSAM, POST MATRIC SCHOLARSHIP TO OBC STUDENTS – ASSAM, POST MATRIC SCHOLARSHIP FOR SC STUDENTS – ASSAM	1373	6223200
b) International	Nill	Nill	Nill
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
YOGA	10/06/2015	40	Nill
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited	Number of benefited	Number of students who	Number of studentsp placed
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		students for competitive examination	students by career counseling activities	have passed in the comp. exam	
Nil	0	Nil	Nil	Nil	Nil
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	Nil	Nil

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
No Data Entered/Not Applicable !!!					
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2020	14	B.A	Nill	Nill	Nill
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	1
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Cultural activity	University	50
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

There is a Students Union in the college the office bearers of which are elected annually through an Election notified by the college through a Committee as per provisions of the Lyngdoh Committee recommendations. The Students Union implements all student centric and student specific activities with inputs, help, suggestion and cooperation of the teacher-in-charges. This Union plans and takes concrete steps to organise various important events like celebration College Week, cultural events, various literary competitions, etc. Student members, mostly from this Students Union are invited to the Internal Quality Assurance Cell of the College as well as other decision making bodies. They are provided with ample opportunities to express their opinions, offer suggestions and lodge grievances through platforms like this.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

100

5.4.3 – Alumni contribution during the year (in Rupees) :

50000

5.4.4 – Meetings/activities organized by Alumni Association :

03

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The college believes in participatory management of all academic and administrative affairs including purchase, construction and use of the resources of the college. As a part of it, the following two points may need special mention, among others: 1. The constitution of various functional committees like Admission Committee, Grievance Redressal Committee, Construction and Purchase Committee, Hostel Committee, Disciplinary Action Committee, Women Cell, Gender Sensitization Committee, Prospectus Committee, Website Committee, IQAC Criteria Committees, Research and Publication Cell, etc. 2. The creation of two ad-hoc posts of Vice Principals, one exclusively for monitoring the Academic affairs of the College These posts and committees talk a lot about decentralization of powers and functions as well as the participatory management of various affairs of the college.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	For an efficient curriculum

	development means various means were adopted by the college like preparing a balanced class distribution routine, organizing ICT classes, regular field visits were also arranged by the college for our students to help them learn better
Teaching and Learning	Both traditional and advanced teaching methods were adopted by the faculty members of our college for imparting education to our students. Notes were provided in both online and offline modes to our students as well.
Examination and Evaluation	Two sessional examinations were conducted by our college in each semester which were later evaluated by our faculty members of the respective subjects. Apart from it students were also given to prepare projects and seminars the marks of which were later added to their internal assessment
Research and Development	The college has a Research Counselling Cell for consultation and suggestion on matters related to research projects and papers etc.
Library, ICT and Physical Infrastructure / Instrumentation	The college has a library with a collection of 22057 nos text and reference books and also reputed journals and newspapers that are available for both the students and teachers. It has the capacity of around 50 sets of bench-desk for the students and 20nos for teachers, and also 20 computers for the students.
Human Resource Management	The college has undertaken several courses on HRD such as career counseling , retail management, computer education, spoken English and Value education etc.
Industry Interaction / Collaboration	The department of Commerce of the college took selected students of its B.Com program to Numaligarh Refinery Limited, also known as the Assam Accord Refinery, for an onsite visit. Sri MP Agarwalla, a prominent local industrialist is in the Internal Quality Assurance Cell of the College.
Admission of Students	A total of 1055 students were admitted to our college in the degree courses of B.A. and B.Com combined

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Student Admission and Support	Admission procedure both for Arts and

	Commerce in the college has been done in online mode.
Examination	During the whole COVID-19 pandemic session right from 2019 to 2020, the examinations have been done through online and blended mode.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nill	Nill	Nill	Nill	0
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
Nill	00	Nill	Nill	Nill	Nill	Nill
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Orientation Programme	3	Nill	Nill	Nill
Refresher Course	1	Nill	Nill	Nill
Short Term Course	1	Nill	Nill	Nill
Faculty Development Programme	16	Nill	Nill	Nill
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
4	Nill	Nill	Nill

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
0	0	I. Students Group Insurance ,(ii) Commerce Aids Fund for poor and meriteous students.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Yes, the institution conducts internal and external audits regularly for all the fund it receives both from government and other sources. As regards internal audit, all budgetary provisions and statements of expenditures along with supporting bills/vouchers are placed before the internal auditors who conduct the audit at the government mandated intervals provided for in the Assam College Management Rules, 2001 as amended from time to time. The Accountant cum Head Assistant of the College keeps all financial records including payment made through PFMS of RUSA and UGC funds etc These funds are also audited by the CAs. The external auditors, when called as per statutory rules of the above-mentioned Management Rules to conduct audit, visit the college for external audit purposes and when their audit report is complete, the same is placed before the College Governing Body for observation, analysis and approval. When approved in the Governing Body, the Audit Report is forwarded to the Director of Higher Education, Assam, for information and necessary action. Usually, the Director of Local Audits, Guwahati, Assam, sends external audits through its district office located at Golaghat, Assam.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
No Data Entered/Not Applicable !!!		
No file uploaded.		

6.4.3 – Total corpus fund generated

No Data Entered/Not Applicable !!!

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Gauhati University	No	Nill
Administrative	Yes	Gauhati University	No	Nill

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Parent-Teacher Association Meets are held twice a year, normally. The Parent-Teacher Association extends help and support in the following manner: 1. By providing valuable feedback on the teaching, learning and evaluation and the facilities provided to the students. 2. By aids, both in cash and kind, for the infrastructure and facilities augmentation of the college 3. By keeping close vigil on the state of affairs of the college and offering timely intervention through suggestion, criticism, etc.

6.5.3 – Development programmes for support staff (at least three)

The following three, among others, are some Development Programmes for the support staff of the college: 1. Financial incentives during times of festivals, medical emergency, etc 2. Aid from the Teachers Unit in cases of medical contingency of exceptional nature 3. Free hands-on training on the use of computers, electronic gadgets, etc.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

As recommended by the NAAC Peer Team Members in its visit/assessment report in October, 2019, the following initiatives have been taken till now even amidst the lockdown induced by Covid19: 1. Introduction of PG Courses in Education, Economics, Sociology, Assamese, English, Political Science and in Commerce through DODL, Dibrugarh University. Efforts have been undertaken to open PG Programmes in regular mode in the Departments of Assamese, English, etc. 2. Introduction of ICT linked GST syllabus in the department of Commerce as per curriculum of Dibrugarh University in the UG level commerce students 3. Attention has been given on cleanliness in the college campus and in the lavatories. Other efforts like undertaking Green Audit has already been initiated.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	Yes
c) ISO certification	No
d) NBA or any other quality audit	Yes

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	National Service Scheme Day	Nill	Nill	Nill	170
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Gender Sensetization Program	07/09/2019	Nill	55	Nill

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Monthly requirement of energy is 95 KW. Monthly energy generation via solar panel installation is 6.2 KW. Energy needs met by solar energy is 6.5 KW

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	Nil

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	2	2	26/05/2019	Nil	Nil	Nil	Nil
View File							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
No Data Entered/Not Applicable !!!		

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
List of Activities	25/01/2019	26/11/2020	Nil
View File			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Plantation 2. Ban on use of Plastic 3. Use of bicycle within college campus 4. Proper waste disposal 5. Ban on tobacco 4. Proper waste disposal 5.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

<p>Two Best Practices 1. Our college caters to the downtrodden and minority communities of Assam. Most of the students of the college belong to minority communities, SC,ST, TGL, etc. The college family ensures that the students never feel discrimination in the college. Extra classes are also taken for their betterment. 2. The college fraternity is also actively involved in various social activities. The Upper Assam Handicapped Centre is one such organisation where the college is engaged in various ways. The NSS units also involve in various environment related activities in KNP (Kaziranga National Park) . 1. Title of the practice: Enrollment of students from minority communities 2. Objective of the practice : main objective is to empower the students from downtrodden communities by providing them equal opportunities. 3.The Context: The challenging issues are mostly financial. Since most students belong from poor families, education is often not considered to be priority. 4. The Practice: (i) Our college caters to the downtrodden and minority communities of Assam. Most of the students of the college belong to minority communities, SC,ST, TGL, etc. The college family ensures that the students never feel discrimination in the college. Extra classes are also taken for their betterment. (ii) The college fraternity is also actively involved in various social activities. The Upper Assam Handicapped Centre is one such organisation where the college is engaged in various ways. The NSS units also involve in various environment related activities in KNP. 5. Evidence of Success : The</p>

success of this practice is evident from the fact that most of the students are from these communities and they have excelled in life. Some have succeeded in competitive examination. 6. Problems Encountered and Resources Required : The problems are mostly financial.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://jdsgcollege.edu.in/awareness-camp-at-adopted-village-done-by-the-nss-unit-and-kaziranga-study-centre/>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The College has been established with the mission statement of "Education for Social Justice and Peace". The College has been working towards this goal with the following visions: 1. Work with a holistic approach towards extending its educational services to the neighbouring society with a good number of population belonging to the SC, ST, OBC, Minority and TGL communities. 2. Devise its academic, extension and other activities with a focus on societal relevance and importance. 3. Inculcate in its learners a sense of national pride, cultural heritage, a value for the education imparted and a zeal for doing something for the society/nation at large. 4. Groom the youths as resourceful man-power to bring about social change, national harmony, peace and prosperity. 5. Work toward the society with the ideals of inclusion, equity, quality and gender justice. 6. Imbibe in its learners the message that education is a means to enlighten, alleviate poverty, eradicate social ills and to bring about social harmony, peace and prosperity. 7. Combine traditional knowledge with new-age technology and ICT-based learning. In so doing, we have realised that we have the following strength: • The large feeding area of the college with diverse demographic patterns making it an epitome of the essence of India is strength for the college. A sizeable percentage of learners belong to STs, SCs, OBCs, Tea Garden Labourers and religious minority making the college a rich mosaic of the varied culture of Assam. • The 20.4 acres of land, the strategic location by the NH 37 (now new AH 715). • Close vicinity to big PSUs like the Numaligarh Refinery Limited and World Heritage Site Kaziranga National Park and a good number of Tea Estates make the college an ideal place for collaboration for mutual benefit/learning. • Good enrollment. At present the college has 1964 students on the roll. • A good pool of talents in sports, culture etc • A number of places and monuments having historical importance near the college. • A well-equipped Video-Conferencing Hall and a Gymnasium, apart from other infrastructural facilities. We feel that the text above describes our performance, even though modest or may be poor in the estimation of many institutions and we also feel that this is our institutional distinctiveness situated in a rural area catering to students of the above description.

Provide the weblink of the institution

https://jdsgcollege.edu.in/wp-content/uploads/2021/12/NSS-ACTIVITIES-DURING-2019-2020_compressed.pdf

8.Future Plans of Actions for Next Academic Year

1. To prepare an annual budget for the college 2. To organise 02 National Seminars/Workshops on Teaching, Learning and Evaluation and on review of CBCS Implementation. 3. To send proposals to ICSSR, UGC, NAAC and other organisations for funds to organise such Seminars 4. At least 01 FDP/FIP for newly recruited Faculty Members 5. To initiate budgetary provisions for 02 Minor Research Projects to study about local issues 6. To introduce MIS for effective

data/information management in the College. 7. 01 Soft Skill/Life Skill Programme for Degree Students 8. 01 Student Induction Programme 9. 01 Programme for Non-Teaching Staff 10. To streamline the Mentor-Mentee Process 11. To conduct an Academic and Administrative Audit 12. To streamline the customary Feedback system from students, to undertake Student Satisfaction Survey and to take Feedback from Management Representatives, Society Representatives, Parents/Guardians and Alumni 13. To organise a Life Skill Development Programme for the Degree Students 14. To organise a programme on bio-diversity conservation keeping in view the obligation of the college towards the Kaziranga National Park situated in the close vicinity of the college 15. To organise at least five programmes by the NSS Wings for the neighbouring villages 16. To apply for a Women's Wing for the NCC 17. To organise a Self Defence Programme for the Girl students in collaboration with the Women Cell of the College 18. To organise the Poshan Week and to organise 01 special awareness programme for Gender Sensitization 19. To organise at least 05 counselling sessions through the Career Counselling Cell 20. To conduct a Computer Training Programme, a Spoken English Programme and a Travel and Tourism Management Programme so as to make some value-addition to the Programmes undertaken by the Degree students 21. To sign an MoU with AISECT, a leading Computer Training Institute based in Kolkata 22. To celebrate each National/International Day with a view to orient the students towards the goals, objectives and significance of the days. 23. To organise a state level Debate/Essay Competition, a Poster Writing Competition in English and Assamese 24. To work for all round development of the adopted village by the college and to undertake a number of self-reliant programmes in the village in the auspices of the NSS 25. To create awareness about reading habits among the students and to institute two awards- Best Library User Award-one each for students and teachers 26. To motivate the teachers to undertake Major and Minor Research Projects 27. To encourage the teachers to publish at least two papers/chapters each during the plan period. 28. To publish an ISSN Journal in the egis of the IQAC 29. A Seminar on NEP, 2020 in collaboration with Assam College Teachers' Association, Golaghat Zone, both for Teachers and Students