



OFFICE OF THE PRINCIPAL
J.D.S.G. COLLEGE, BOKAKHAT

(JOGANANDA DEVA SATRADHIKAR GOSWAMI COLLEGE)

(NAAC ACCREDITED WITH 'B' GRADE)

P.O. BOKAKHAT-785612 :: DIST. -GOLAGHAT(ASSAM)

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Ref. No. JDSGC/Misc/2024/

Date: 07/10/2024

From : DR. JAYANTA GOGOI, M.Com, LLB, Ph.D.
Principal, J.D.S.G. College, Bokakhat

IQAC AND OTHER STAKEHOLDER'S MEET

DATE: 07/10/2024 TIME: 1 PM ONWARDS

VENUE: CONFERENCE HALL, CENTRAL LIBRARY BUILDING

AGENDA FOR TRANSACTION

1. Taking over of the Chair by the Chairperson
2. Welcome Address by the Principal & Chairperson -Hon'ble Dr Jayanta Gogoi
3. Explanation of purpose by Coordinator, IQAC Dr. Jayanta Das
4. Reading out of the minutes of the previous meet by Dr. Chiranjib Dahal
5. Intimation about progress made so far including preparation and submission of AQAR 2023-24 by Dr. Bichitra Hira
6. Discussion on the 4th Cycle of Accreditation and the revised methodology of NAAC, briefing to be done by Dr Hira and Dr Dahal
7. Speech by the Chairperson, College Governing Body- Hon'ble Dr. Bibha Borah
8. Speech and inputs/ suggestions from the stakeholders and members present- Teachers, Alumni, College office including Library, Student Representatives Resolutions etc.
9. Chairperson's concluding remarks and end of the meet

MEMBERS PRESENT:

1. Dr. Jayanta Gogoi, Principal, JDSG College, Bokakhat
2. Dr Bibha Borah, President, Governing Body, JDSG College, Bokakhat
3. Dipali Rajkumari, Vice-Principal, JDSG College, Bokakhat
4. Nagendra Nath Nayak, Academic In-charge
5. Prasanta Saikia, HOD, Political Science
6. Dr. Bijoy Sarmah, HOD, Dept of History
7. Dr. Jayanta Das, IQAC Coordinator
8. Dr. Santisaya Boruah, Joint Secretary, Alumni Association & Associate professor
9. Neebha Noni Baruah, HOD & Assistant Professor, Dept of Economics
10. Dr. Bichitra Hira, Assistant Professor, Dept of Economics
11. Rachna Padi (Pegu), Assistant Professor & HOD, Dept. of Assamese
12. Monjumoni Neog, Assistant Professor, Dept of Education
13. Motiram Das, Assistant Professor, Commerce
14. Dr. Mitali Nath, Assistant Professor, Dept. of Assamese
15. Papor Borah, Assistant Professor, Dept of Commerce
16. Dr. Chiranjib Dahal, Assistant Professor, Dept of History
17. Lt. Mintu Tokbi, Assistant Professor, Dept of Economics
18. Krishna Rongpi, Assistant Professor, Dept of Assamese

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19. Monsumi Sarma, Assistant Professor, English
20. Diganta Borah, Assistant professor, Hindi
21. Dr Anjali Devi, Assistant Professor, Commerce
22. Amarjit Hazarika, Assistant Professor, Dept of History
23. Akashi Phukan, Assistant Professor, Dept of History
24. Akash Jyoti Sarmah, Assistant Professor, Dept of English
25. Dr. Pritom Panda, Assistant Professor, Dept of English
26. Kabir Barhoi, Assistant Professor, Mathematics, Dept of Commerce
27. Dikshya Saikia, Assistant Professor, Dept of Commerce
28. Dr. Bidyut Jyoti Kalita, Assistant Professor, Dept of Commerce
29. Gitarthi Hazarika, Assistant Professor, Dept of Economics
30. Pratyashi Tamuly, Assistant Professor, Dept of Commerce
31. Angarag Sandilya, Assistant Professor, Political Science
32. Susmita Bordoloi, Librarian
33. Saurabh Gogoi, President, Students Union
34. Dipankar Barman, General Secretary, Students Union
35. Shapon Medok, Students Union member
36. Arunabh Nath, Students Union member
37. Monuj Pegu, Students Union member
38. Menoka Kutum, Students Union member
39. Abhijit Kardong, Students Union member
40. Deep Medok, Students Union member
41. Liza Rajkhowa, Students Union member
42. Puja Dey, Students Union member
43. Aman Kumar Rajak, Students Union member
44. Parthana Bahek, Students Union member
45. Porismita Nath, Students Union member
46. Shyamoli Das, Students Union Member


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Minutes of the Meeting of IQAC with Stakeholders'

Dated: 07.10.2024

Agenda 1: The Chairperson, Dr. Jayanta Gogoi, Principal of the College welcomes all present in the meeting.

Agenda 2: In his welcome address he highlights some of the issues related to NAAC and said that JDSG College will go for binary accreditation and appealed to everyone to be dedicated and to get involved to prepare for NAAC. He also elaborated on infrastructure, especially sports and requested everyone to organize a state-level sports event in the college. He urged everyone to be focused and to show good performance in upcoming exams of the college. He also suggested an orientation for the newly recruited faculties by IQAC.

Agenda 3: Regarding explanation of the purpose of the meeting Dr. Jayanta Das, IQAC, Coordinator mentions about the progress report of IQAC till date and agenda of the meeting. He also informs about the preparation for the 4th cycle of NAAC assessment and says that through correspondence with NAAC only three months extended period has been provided to us. He further states that the members of students' union are also invited to this meet so that they are more involved in their domain activities. Other issues he highlights are Student Satisfaction Survey, Formation of New IQAC, review of the NAAC Peer team's suggestions of previous visit (3rd Cycle), formation of IDP, and various audits such as administrative, academic, green audit etc. He reiterated his willingness to resign from the post of Coordinator and requested all to think about a new, revamped IQAC. He made a categorical mention about the expiry of the present IQAC which needs to be reconstituted immediately.

Agenda 4: Dr Chiranjib Dahal, Assistant Coordinator of IQAC read out the minutes of previous meeting of 24.08.23 which was approved unanimously by the house.

Agenda 5: Dr. Bichitra Hira, Assistant Coordinator, IQAC, informs about progress made so far and preparation for the 4th cycle of NAAC assessment. He mentions that the Annual Reports of the last 04 Years have already been submitted which have been accepted by NAAC, except the report of 2023-24 and will be submitted by December, 2024. In the same agenda Dr. Chiranjib Dahal said that since NAAC had not opened the portal, we could not submit the current report. Now since it is reopened, we shall work to submit the data on time. Dr. Jayanta Das has emphasized on MIS, a centralized data base, urgent necessity of preparing the IDP, the institutional budget and streamlining of all statutory cells/committees.

Agenda 6: Dr. Bichitra Hira, Assistant Coordinator, briefed about the new methodology of NAAC. He briefly highlights some of the important issues of the new methodology such as binary accreditation, maturity-based graded accreditation etc. Dr. Jayanta Das also mentioned some of the key issues related to the new methodology and focus has been given to skill development of

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the students in the new methodology. The subjectivity of the earlier accreditation has been replaced by objective/factual and data driven process. He also said that DVV process is changed and instead of 3rd party assessment there would be peer assessment and provision of punishment for data manipulation. He also referred to the notification of government of Assam regarding the involvement of Associate Professors in IQAC activities.

Agenda 7: Dr. Bibha Bora, President, Governing Body mentioned her previous experience of 1st Cycle of NAAC assessment in 2004 as a principal of the college. She emphasized on the vision and mission of the college and how we should try to reflect on the works done. She suggested that proper documentation is the need of the hour with proper geo-tagged photos and advised to follow digital documentation rather than paper. She has also advised on some of the key issues such as maintain a register of ICT classes, focus on academic and physical excellence on sports and hoped that the newly constructed indoor stadium would boost sports facilities. She also urged all present there to encourage students to focus on performing arts. Teachers' responsibility is not limited to classroom. They should focus on social and community engagement. She also advised the teachers about career advancement of the teachers, publication in UGC CARE/ peer reviewed journals, pursue of Ph. D. etc. She advised the NCC and NSS wings of the college to be involved and urged them to organize various camps. Further she highlighted some other issues such as maintaining the green campus of the college/plantation of productive saplings/ medicinal plants/ ornamental plants, etc, green energy, solar energy as it may help in reducing electricity bill. Green audit and various audit should be updated. Progression and placement records by the students should be kept with proper documentation. She concluded her suggestions with emphasis on the need of proper documentation and expected that the college would strive to achieve autonomous status in the near future. Dr Jayanta Gogoi, principal thanked Dr. Bora for her enriching speech.

Agenda 8: Inputs by the stakeholders-teachers & students present: Mr. Prasant Saikia, Associate Professor, Department of Political Science remarked that the result of NAAC is matter of prestige and everyone should strive for a good result. Mrs. Nibhanoni Boruah, Head, Department of Economics hoped for a good result in the upcoming process. Saurav Gogoi, President, Students' Union, as a representative of students emphasized on how students can help to show good result and contribute positively for the ensuing NAAC Accreditation. He requested all to strive to instill a positive mindset among the students.

Dr. Jayanta Gogoi, the Principal and Chairperson, mentioned about some pending programs to be conducted by the college such as Late Munin Phukan Memorial Inter College Debate Competition, an inter-college quiz competition and a Memorial lecture in memorial of the retired teachers and employees. Every department should prepare seminar proposals and every week there should be at least one IQAC meet and advised all to be dedicated.

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Dr. Santisaya Boruah, Joint Secretary, Alumni Association and Associate Professor, department of Political Science said that due to health issues, she could not arrange for an alumni meet. Alumni Association would contribute a memorial on the occasion of the diamond jubilee from the amount to be collected from alumni. All the requisite process has been completed.

Dr. Jayanta Das, in reply to student representative said that students are always represented in the decision-making process and meetings of the IQAC.

Dr. Jayanta Gogoi, principal, focused on the voluntary involvement/contribution to the college. He requested Dr. Santisaya Boruah to consult IQAC regarding the alumni requirements. He has given emphasis on the publication of the teachers. Students, too can come up with the publication under the guidance of the teachers. He requested all to fulfill the responsibilities given by IQAC and should be weekly reviewed. Best practices should be reviewed and history department should maintain the museum. Thus, he urged everyone to focus on grant of autonomous status after NAA assessment as expected by the Governing Body President Dr. Bibha Bora.

Resolutions taken in the meeting:

Resolution 1: It is resolved unanimously that a tentative time for NAAC accreditation for the 4th Cycle would be taken immediately after the release of new NAAC guidelines.

Resolution 2: It is resolved unanimously that a weekly review of the progress of IQAC activities will be conducted regularly.

Resolution 3: It is resolved unanimously that there should be involvement of each and every member of the college fraternity whole-heartedly and hence it is mandatory to be present in all the meetings except some unavoidable circumstances.

Resolution 4: It is also resolved that each and everyone of the college or institution should be aware about the IQAC, its role and functions, various cells/committees, etc. for the better functioning and coordination.

The meeting concludes with a vote of thanks from the chair.

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IOAC meeting with All stakeholders?
Date: 07.10.

Members present:

1. Bibha Baruah
2. Neerajda Nath Nayak
3. Monumi Sarma
4. Diganta Borah
5. Jayanta Deo 07/10/24
6. Matimam Bar
7. Dr. Anjali Devi
8. Sumita Bordoloi
9. Prasanta Saha
10. Saucabha Gogoi (President) Students' Union
11. Dipankar Barman (General Secretary)
12. Shapon Medak (Assistant General Secretary)
12. Anurabh Nath (Boys common room)
14. Deep Medak (Magazine Secretary)
15. Mousumi Rega (Football Secretary)
16. Manika Kulum (Minar Secretary)
17. Abhijit Kandong (Vice president)
18. Liza Rajkhowa (Girls Common Room Secretary)
19. Puja Dey. (Hindi magazine secretary)
20. Aman Ha Rajak (Circuit secretary)
21. Parthana Batak (Social Service Secretary)
22. Parvita Nath (Debate secretary)
23. Akasha Phukan
24. Rachna Padi (Page) 07/10/2024
25. Mitli Nath 7/10/2024
26. Anurjit Hazarika 07/10/2024
27. Anurjit Hazarika 07/10/2024
28. Papri Bora 07/10/24

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To,
Dr. Bibha Borah, President, Governing Body &
Member, Internal Quality Assurance Cell,
JDSG College, Bokakhat

Sub: IQAC Meet on 7th October, 2024

Sir/ Madam,

Greetings from JDSG Family!

With reference to the subject stated above, I have the honour to inform you that a Meet of the IQAC has been convened on the below-mentioned date, time and venue to transact the following agenda:

1. Approval of the previous minutes of discussion
2. Intimation about the progress made so far
3. Preparation of Annual Plan of Action for 2024-25
4. Discussion regarding the 4th Cycle of NAAC Assessment & confirmation of date
5. Preparation and submission of Annual Report and AQAR of 2023-24
6. Any other with due approval from the Chair

Venue: College Conference Hall

Date: 7th October 2024

Time: 1 P.M.

I sincerely hope that you would make it convenient to attend the meet and make it a success with your valuable inputs in the ways of suggestions, etc.

Yours sincerely

(Dr. Jayanta Gogoi)
Principal & Chairperson
IQAC, JDSG College, Bokakhat

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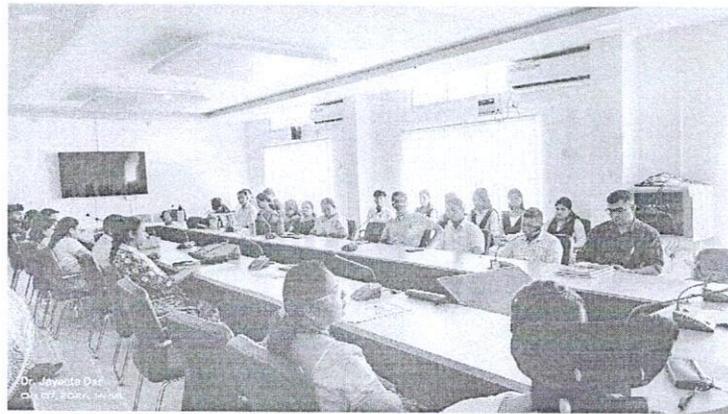
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