



OFFICE OF THE PRINCIPAL
J.D.S.G. COLLEGE, BOKAKHAT
(JOGANANDA DEVA SATRADHIKAR GOSWAMI COLLEGE)
(NAAC ACCREDITED WITH 'B' GRADE)

P.O. BOKAKHAT-785612 :: DIST. -GOLAGHAT(ASSAM)
Website : www.jdsgcollege.edu.in, E-Mail - jdsgcollegelibrary@gmail.com

(03776)268082(O)
(03776)268082 (Fax)
99544-51703(M)

Ref. No. JDSGC/2022/

Date : 13/09/2022

From : DR. JAYANTA GOGOI, M.Com, LLB, Ph.D.
Principal, J.D.S.G. College, Bokakhat

MINUTES OF IQAC MEETING HELD ON 13TH SEPTEMBER, 2022

Venue: Conference Hall, Time: 11 am onwards

Members present in the meeting:

1. Dr. JayantaGogoi, Principal & Chairperson
2. Dr. Bibha Borah, President, Governing Body
3. Dr. Jayanta Das, IQAC Coordinator
4. Mr. Nagendra Nath Nayak, Teacher Member
5. Mr. Srimanta Madhab Bora, Librarian
6. Mrs. Ruli Khanikar, Teacher Member
7. Dr. Bijoy Sarmah, Teacher Member
8. Mrs. Santisaya Boruah, Alumni Representative
9. Mrs. Neebha Noni Baruah, Teacher Member
10. Mr. Bharatji Sonar, Head Assistant, College Office, Member
11. Mr. Deepjyoti Das, Assistant Coordinator, IQAC
12. Mr. Chiranjib Dahal, Assistant Coordinator, IQAC
13. Sri. Rintu Pegu, General Secretary, Students' Union, Student representative
14. Ms. Ajanta Saikia, Secretary, Girls' Common Room, Student representative
15. Ms. Rashmi Begum, Student Representative

Agenda of the Meeting:

1. Taking over of Chair by the Chairperson
2. Explanation of purpose of the meet-Chiranjib Dahal, Assistant Coordinator, IQAC
3. Approval of the minutes the previous IQAC Meet of 12/04/2022-Dr Jayanta Das, Coordinator, IQAC
4. Intimation about progress made so far- Dr Jayanta Das, Coordinator
5. Preparation of Annual Plan of Action 2022-2023
6. Preparation and Submission of AQAR, 2021-22
7. Preparation of Annual Budget for 2022-23
8. Discussion on the implementation of the NEP, 2020 & UGC's Guidelines regarding Cluster of colleges
9. Any other, with due approval from the Chair.
10. Chairperson's remarks and end of the meet

Minutes of Discussion:


Principal & Secretary
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Agenda 1 : The chairperson takes over the charge of the meet. He welcomes all to the meet and seeks help, cooperation and suggestion from all members present.

Agenda 2 : Chiranjib Dahal, Assistant Coordinator, IQAC, highlights the main objectives of the meet as per agenda already intimated through the invitation letter.

Agenda 3 : As per instruction from the Chair, Dr Jayanta Das highlights the main aspects of the minutes of discussion of the last IQAC meet held on 12/04/2022 and places it before the house for approval. The house approves it unanimously.

Agenda 4 : Contains the subject related to the progress of IQAC made since the last IQAC meeting dated 12th April, 2022. Dr Jayanta Das, IQAC Coordinator, briefly enlightens the house about the progress made since the last IQAC meet relating to the plan of action chalked out by the IQAC for 2021-22. The Coordinator further informs the house about submission of AQAR and Annual Report of 2020-21, appointment of three Assistant Coordinators for smooth functioning of IQAC and its related activities. Accordingly, Bichitra Hira, Chiranjib Dahal and Deepjyoti Das have been appointed as Assistant Coordinators for IQAC and they have been entrusted responsibilities accordingly.

The house was also apprised that Seven Criteria committees have already been re-constituted as per the instruction of DHE, Government of Assam and at least two Associate Professors have been included in each committee with responsibilities as envisioned by the Govt. OM in this regard.

The IQAC coordinator informs the house about the number and names of events/ programmes implemented in the aegis of IQAC since the last meet, which includes the events such as NCC Women Wing, NSS related activities, Workshop for Non-teaching staff of higher education institutions, Weeklong Faculty Development Programme in collaboration with TLC, Tezpur University, workshop under Yuva Tourism Club, Sanction of two lakhs Rupees ICSSR for National seminar to the Department of Commerce etc.

The house is also pleased to know that as per the minutes of last meet the process of publication of ISSN/ISBN books is going on. The house is pleased to learn about the progress made in spite of the busy academic as well administrative schedule.

Agenda 5,6 & 7 : On the issue of preparation of Annual plan of action, preparation of AQAR for 2021-22, and Annual Budget, the chairperson informs the house that it will be prepared very soon in a meet with 7 criteria committee presidents and convenors along with IQAC Coordinator and Assistant coordinators.


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The meet authorizes the Chairperson and the Coordinator/Assistant Coordinator to prepare the annual calendar of events and the tentative budget which will be placed before the IQAC in its next meet

In his remarks regarding the annual calendar of events, the Chairperson opines that teaching, learning and evaluation will always be our primary focus and he vouches for the maintenance of standard and quality of teaching-learning and evaluation in the college under the CBCS which will be retained in the NEP, 2020, going to be implemented from the next academic session. He further states that quality should not be compromised.

He also speaks about the need to change the adopted village of Japori Pathar as the term of 5 years has concluded and he also emphasizes on the need to adopt another rural and otherwise backward village which needs our care.

Agenda 8: Discussion on the implementation of the NEP, UGC's Guidelines regarding Cluster of colleges.

The Chairperson Dr Jayanta Gogoi mentions about the NEP and discussions with Dr Nani Gopal Mahanta, Educational Advisor, Government of Assam and further enlightens the house that by 2034-35 the higher educational scenario in Assam will be in a process of transformation. The stakeholders of higher educational institutions will have to be ready to cope up with challenges that we may face very soon.

He further advocates the faculty members of the college to equip themselves with the technologies and research activities as per the changing scenario. He explains about the introduction of PG Classes in all the departments of the college very soon so that we may live up to the expectations of the NEP, 2020.

A resolution is taken unanimously to organize a Workshop/Seminar on the NEP, 2020 and to invite Dr Nani Gopal Mahanta for the same. For the same, a tentative date may be taken and the time from Dr. Mahanta may be solicited as early as possible.

Dr Jayanta Das, IQAC Coordinator highlights the main objectives of NEP, 2020 and the challenges the higher educational institutions will have to face to cope up with all these.

Ruli Khanikar, Head, Department of Education cum Teacher member, IQAC has traced the history of educational policies since the Charter Act of 1813 and also throws valuable light on different changing scenarios of education in India through different phases. She also highlights

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some issues which were not fruitful due to the lack of proper planning and administration in the past. She concludes her views saying that NEP 2020 is the need of the hour and we should move with the changing scenario.

Dr. Bibha Borah, President, Governing Body expresses her appreciation on the progress made so far by the IQAC and encourages to proceed further to receive a satisfactory grade in the next NAAC Assessment. She further advises all present to take the new challenges and to work hard for the greater success of the college.

She advises to make sure about that the college website should function smoothly and necessary steps and precautions should be done properly. The Annual reports should be maintained, scrutinized and submitted as per instruction of NAAC timely and carefully. So far as the College Best Practices are concerned, she specially advises the women cell of the college to take up some efforts. She suggests a few areas where the college should take care, such as flood affected areas, tea garden as target area for applying best practices for the college. She mentions about Radhika Divas, Sadhani Divas, Lachit Divas, Sukapha Divas that the college should take responsibility to observe in neighbouring villages.

She also advises all faculty members, Associate Professors and Assistant professors to involve in research activities such as publications, seminar presentations etc. to maintain the ratio of faculty and research.

Agenda 9: In others, Mr. Srimanta Madhab Bora, the College Librarian informs the house that the conference of All Assam College Librarian Association will be held in JDSG College in the month of October, 2022 and he seeks help from all the members present there.

Mrs. Neebha Noni Boruah, President women cell, highlights the different activities which were implemented by the Women's Cell of the College. She also welcomed the suggestions of the GB President and gives assurance to take up those in near future.

The meeting ends with the concluding remarks and vote of thanks from the Chair.

Dr. Jayanta Gogoi
Principal & Chairperson, IQAC

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