



OFFICE OF THE PRINCIPAL  
**J.D.S.G. COLLEGE, BOKAKHAT**

(JOGANANDA DEVA SATRADHIKAR GOSWAMI COLLEGE)

**(NAAC ACCREDITED WITH 'B' GRADE)**

P.O. BOKAKHAT-785612 :: DIST. -GOLAGHAT(ASSAM)

Website : [www.jdsgcollege.edu.in](http://www.jdsgcollege.edu.in), E-Mail - [jdsgcollegelibrary@gmail.com](mailto:jdsgcollegelibrary@gmail.com)

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Ref. No. JDSGC/2022/ 0411

Date : ~~08~~/04/2022

12.04.2022

From : DR. JAYANTA GOGOI, M.Com, LLB, Ph.D.  
Principal, J.D.S.G. College, Bokakhat

**MINUTES OF IQAC MEETING HELD ON 12<sup>TH</sup> APRIL, 2022**

**Venue: RUSA Building Time: From 11 AM onwards**

**Members invited/present: (Scanned copy of signatures attached herewith)**

1. Dr. Jayanta Gogoi, Principal & Chairperson
2. Dr. Bibha Borah, President, Governing Body
3. Mrs. Suborna Saikia Bordoloi, Society Representative
4. Sri Atul Bezbaruah, Teacher Member
5. Dr. Nandita Kakati, Teacher Member
6. Dr. Arun Kumar Bora, Teacher Member
7. Dr. Rubi Borah, Teacher Member
8. Mrs Ruli Khanikor, Teacher Member
9. Sri Chandra Kanta Das, Teacher Member
10. Mrs. Pranati Talukdar, Teacher Member
11. Sri Srimanta Madhav Borah, Librarian
12. Dr. Monalisa Borgohain, Teacher Member
13. Sri Mintu Tokbi, Teacher Member
14. Sri Deep Jyoti Das, Teacher Member
15. Dr. Liky Deka, Teacher Member
16. Dr. Anjali Devi, Teacher Member
17. Mrs Mansumi Sarmah, Teacher Member
18. Mrs. Papori Borah, Teacher Member
19. Dr. Mitali Nath, Teacher Member



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20. Sri Diganta Borah, Teacher Member
21. Sri Bichitra Hira, Teacher Member
22. Sri Bharatji Sonar, Head Assistant, College Office, Member
23. Ms Ajanta Saikia, Secretary, Girls' Common Room, Student Representative

**AGENDA**

1. Taking over of Chair by the Chairperson
2. Explanation of purpose-Dr. Jayanta Das, Coordinator, IQAC
3. Approval of the minutes of discussion of the last IQAC Meet of 09/12/2021
4. Intimation about progress made so far (AQAR, NIRF, AISHE, etc)
5. Discussion and approval of AQAR of 2020-21
6. Inputs/suggestions etc from the members
7. Fixing a tentative time for the next IQAC meet
8. Chairperson's concluding remarks and end of the meet

**Minutes of Discussion**

**Agenda 1:** The Chairperson takes over the charge of the meet. He welcomes all to the meet and seeks help, cooperation, suggestion etc from all members present.

**Agenda 2:** Dr. Jayanta Das, Coordinator, IQAC, explains the purposes of the meet as per agenda already intimated through the invitation letter.

He informs the house that even though the IQAC meet was supposed to have taken place in February, 2022, it could not be held due to the pre-occupations of the Chairperson and Dr. Bibha Borah, President, Governing Body besides the holding of interviews for the posts of assistant professors at regular intervals.



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**Agenda 3:**

Under instruction from the Chair, Dr. Jayanta Das reads out the minutes of discussion of the last IQAC meet held on 9/12/2021 and places it before the house for approval. The house approves it unanimously.

**Agenda 4:**

The Chairperson briefs the house about the progress made since the last IQAC meet of 09/12/2021 pertaining to the Plan of Action chalked out by the IQAC for 2021-22. The IQAC Coordinator informs the house about the number and names of events/programmes implemented in the auspices of the IQAC since the last IQAC meet.

The house is pleased to learn that the AQAR for 2019-20 has also been submitted even though NAAC has sought for certain clarifications for data submitted.

The college has already submitted data for NIRF and for AISHE, informs the Chairperson to the house.

The IQAC Coordinator invites attention of all towards the data management system and the college website that needs an overhaul.

The house is pleased to learn about the progress made in spite of the busy academic and administrative schedule.

**Agenda 5:**

The IQAC Coordinator places before the house the AQAR of 2021-22 and requests the IQAC Criteria Coordinators to express their views about data filled/inconveniences faced, etc.

The house approves the AQAR for the relevant year and authorizes the Chairperson & Coordinator to take all necessary steps for submission of the Report to the NAAC.

**Agenda 6:**

Dr. Bibha Bora, President, GB, advises all present to take the new challenges of the day and make all necessary preparations so that the college may get Grade A from NAAC. She cites the example of Furkating College which got A Grade in spite of being situated in a rural background. The reason for this achievement is that all concerned worked together with



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dedication and she urges all teachers to be dedicated and to work in synergy with the Principal and all.

She mentions about the recently organized FDP by the Department of Education in collaboration with IQAC and suggests that such FDPs may be conducted with a 7-Day duration. It may even be on an online mode like in the form of a webinar.

She also recalls her days when the first NAAC Accreditation was held and mentions that during those times there was no issue relating to authenticity of photographs attached with AQARs or with SSRs but now things have changed and we have to attach geo-tagged photos to claim credits for the criteria specified by NAAC. So she asks everyone to be particular and advises everyone concerned to organize required events etc in proper manner, time and format.

She also offers her suggestion to celebrate/organize all national/international days in the auspices of the Women's Cell of the college.

She opines that regular cleanliness drives may be organized through the college NSS Units like the Swachh Bharat Abhijan.

She is also of the opinion that the proposed seminar on the freedom fighters of Bokakhat be held before August this year keeping in rhythm with the Azadi Ki Amrit Mahotsav.

Sri Suborna Saikia Bordoloi thanks all for the progress made so far in the chalked out plan of events. She states her pleasure to meet members of the students' union. Being nostalgic, she remembers her college days.

She opines that a seminar on the freedom fighters, on even women freedom fighters-wife of Teza Baishnab, Swarnalata Boruah, etc be held in the college as soon as possible.

She recalls how the volunteers of the NCC and Scouts and Guides provided a rousing and decorous welcome to the NAAC Peer Team Members and opines that we too can do it. She suggests that the NCC volunteers could be engaged in issuing Time Cards etc to the commuters through the KNP during flood times for the safety and security of wild-life.

Hon'ble Principal cum Chairperson Dr. Jayanta Gogoi entrusts the responsibility of collecting materials/information relating to the freedom fighters of the greater Bokakhat area and the same department will also organize the proposed Seminar highlighting the area



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of Freedom Fighters of Bokakhat, including Women Freedom Fighters in collaboration with the IQAC.

Sri SM Borah, Librarian, opines that an ISBN book may be brought out by selecting write-ups from the College Magazines during the last five decades.

Dr. Rubi Borah supports the view of Sri SM Borah and holds the view that it will be a very praiseworthy work if we can do it.

The Coordinator, IQAC requests the house for the appointment of one additional assistant coordinator so that various tasks of the IQAC could be pursued with persistence and with punctuality. He also requests the august house to consider establishing a Day Care Centre in the College keeping in view the number of lactating women teachers having children needing constant nursing and care. He also requests the house to organize a Seven-Day Workshop on filling up the NAAC mandated data-templates to all faculty members and office staff.

**Agenda 7:**

The meet unanimously decides to convene/hold the next IQAC meet tentatively in the month of June, 2022.

The meet ends with the concluding remarks and thanksgiving by the Principal cum Chairperson of the IQAC, Dr. Jayanta Gogoi.

  
Dr. Jayanta Gogoi

Principal & Chairperson, IQAC

Principal & Secretary  
J. D. S. G. COLLEGE  
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