

Date : 02-06-2025

Subject: Appointment of Staff for Hostel Supervision

In the interest of smooth functioning and effective supervision of the Girls ' Hostel, the following staff members are hereby appointed for hostel supervision duties in the following order with immediate effect:

Day	Name of Staff
Monday	Dr. Mitali Nath Dr. Anjali Devi Pratyashi Tamuly
Tuesday	Dipali Rajkumari Hirimpa Saikia Dr. Tulumoni Gogoi
Wednesday	Dr. Monalisa Borgohain Papori Borah Susmita Bordoloi
Thursday	Neebhanoni Baruah Monsumi Sarma
Friday	Monjumoni Neog Akashi Phukan Dr. Palashi Baruah
Saturday	Rachna Padi Pegu Gitarthi Hazarika Preetirekha Hazarika
Sunday	Dr. Santisaya Baruah Dikshya Saikia Dimpi Borah

Assigned Duty Timing : 9.00 A.M. - 4.30 P.M.

Duties and Responsibilities:

- To maintain discipline and order in the hostel premises.
- To ensure the safety and welfare of the hostel residents.
- To address and report any issues or grievances of the students to the Principal.
- To supervise the cleanliness and maintenance of the hostel.
- This order is effective from 02/06/2025 until further notice. All concerned staff are directed to take charge of their respective duties and report to the undersigned.


02.06.25

(Dr. J. Gogoi)
Principal,
JDSG College, Bokakhat