

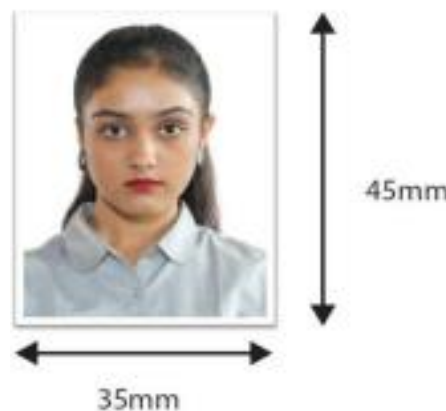
Azim Premji Scholarship

Guidelines for Documents Required

This document provides detailed guidelines for documents required for completion of application for the Azim Premji Scholarship. Please read the following instructions carefully and thoroughly before submitting your application.

1. Passport-size Photograph

- 1.1. The uploaded soft copy should be a **clear, coloured scan of the original document**.
- 1.2. The passport size photograph should have a plain background taken within last 6 months from the date of application for the scholarship.
- 1.3. In the passport-size photograph, applicant's face should be clearly visible.
- 1.4. The photograph should not have any emojis, social media app filters or anything written on them. It should not be edited to brighten the colours or alter the face.
- 1.5. Black and white photographs, screenshots of photos from phone/computer, or photos cropped out of any other document will not be accepted.
- 1.6. The file type should be JPEG/JPG/PNG format only. The file size should be between 30 KB to 500 KB. Any other format and file sizes will not be accepted.



2. AADHAAR

- 2.1. The uploaded soft copy should be a **clear, coloured scan of the original document**.
- 2.2. The Aadhaar should clearly display applicant's name, gender, date of birth, and photo.
- 2.3. Cropped, AI-generated and edited documents will not be accepted. If a fraud is detected, the applicant will be blacklisted.
- 2.4. The file type should be JPEG/JPG/PNG/PDF format only. The file size should be between 30 KB to 500 KB. Any other format and file sizes will not be accepted.

3. Bank Details

- 3.1. Applicants must submit scanned copy of at least one document as bank proof – Account Statement of the last 1 month OR a Photo of their recent Passbook.
- 3.2. The bank account must be in the Applicant's name alone and should be a regular savings account in a scheduled commercial bank. Additionally, the Mode of Operation of the savings account should be "self".
- 3.3. Applicants must ensure that their account is active, all information on the submitted Bank Proof is latest and their account can allow NEFT transactions of more than INR 10,000 before they submit their application.

3.4. Account Statement

- 3.4.1. The uploaded bank account statement must be a clear and unedited scanned soft copy. It must be generated from the bank with attestation. Digital account statement **without bank's seal and sign will not be accepted.**
- 3.4.2. The account statement must clearly show the **account holder's name, account number, IFSC code, and branch details.**
- 3.4.3. Edited, AI-generated or cropped files will not be accepted. If a fraud is detected, the applicant will be blacklisted.
- 3.4.4. The file type should be JPEG/JPG/PNG/PDF format only. The file size should be between 30 KB to 500 KB. Any other format and file sizes will not be accepted.

3.5. Passbook Photo

- 3.5.1. The bank proof must be a clear and unedited soft copy of the first page of the applicant's bank account passbook. This page should clearly display the account holder's name, account number, IFSC code and branch details.
- 3.5.2. Edited, AI-generated or cropped files will not be accepted. Only IFSC code can be handwritten. If a fraud is detected, the applicant will be blacklisted.
- 3.5.3. The file type should be JPEG/JPG/PNG/PDF format only. The file size should be between 30 KB to 500 KB. Any other format and file sizes will not be accepted.

4. Class 10th & 12th Marksheets

- 4.1. The uploaded soft copy should be **a clear, coloured scan of the original document.**
- 4.2. The marksheet should clearly display all the details such as applicant's name, school name, mode of education, serial number, roll number, year of passing, signature/seal of relevant authority and so on.
- 4.3. Photocopies, screenshots, AI-generated, cropped and edited documents will not be accepted. If a fraud is detected, the applicant will be blacklisted.
- 4.4. Any other document from Class 10 such as hall tickets, transfer certificate will not be accepted.
- 4.5. The file type should be JPEG/JPG/PNG/PDF format only. The file size should be between 30 KB to 500 KB. Any other format and file sizes will not be accepted.

5. College Admission Proof

- 5.1. Applicants must submit scanned copy of both or at least one document as proof of admission – Bona Fide Certificate OR Admission Tuition Fee Receipt.
- 5.2. The uploaded soft copy of proof of admission should clearly display the applicant's name, their admission details of the name of the college, course start date, current year of study, and course type.
- 5.3. The proof of admission could be either system generated or hand-written on the official letterhead of the institute with a **signature & seal of the relevant authority.** All the information stated in point 5.2 should be clearly visible.
- 5.4. Any document other than these two documents such as mess/hostel fees, laboratory fees, exam fees will not be accepted.

Further, document-wise details are given below:

5.5. Bona Fide Certificate

- 5.5.1. The proof of admission should clearly display applicant's name, college name, course start date, current year of study, course duration, and course type.
- 5.5.2. It must be either system generated or printed or handwritten on the official letterhead of the University or College with a seal and sign of the relevant authority.
- 5.5.3. A template for the Bona Fide Certificate is available on the Azim Premji Scholarship website and Applicant Portal. This can be printed on the letterhead of the University or College.
- 5.5.4. If handwritten, it should be readable and information as in point 5.5.1 should be clearly visible.
- 5.5.5. Edited, AI-generated, or cropped files of the Bona Fide Certificate will not be accepted. If a fraud is detected, the applicant will be blacklisted.
- 5.5.6. The file type should be JPEG/JPG/PNG/PDF format only. The file size should be between 30 KB to 500 KB. Any other format and file sizes will not be accepted.

5.6. Admission Tuition Fee Receipt

- 5.6.1. The proof of admission should clearly display applicant's name, college name, course start date/current year of study and course type.
- 5.6.2. The Tuition Fee Receipt must necessarily have a serial number and transaction date. There should not be any overwriting, scribbling or any other edits on the document.
- 5.6.3. It must be either system generated or printed or handwritten on the official letterhead of the University or College with a seal and sign of the relevant authority.
- 5.6.4. Edited, AI-generated, or cropped files of the Bona Fide Certificate will not be accepted. If a fraud is detected, the applicant will be blacklisted.
- 5.6.5. The file type should be JPEG/JPG/PNG/PDF format only. The file size should be between 30 KB to 500 KB. Any other format and file sizes will not be accepted.